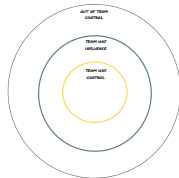


Formats for facilitating effective Sprint Retrospective

When focus is all over the place



Sprint Retrospective Circles

This format enables team to differentiate what's in their control, what they can influence and what is out of their control.

How to use it:

- After the team gives their inputs on any topic they choose give them few minutes to add those inputs in these three circles
- Focus the team on the inputs that are in their control + what they can influence and discuss it in detail
- Things out of team control should not be discussed in detail (write them down and move on)

PRO TIP: Assign someone from the team to find out who can help out with the things that are out of team control. That's one action item!



INTERACTIVE AGILE INSIGHTS

When you want to hear everyone's opinion on a specific topic

FIND OUT WHAT THE TEAM VALUES THE MOST



Sprint Retrospective Scores

This format gives an opportunity for each team member to give their vote and input on any specific topic.

How to use it:

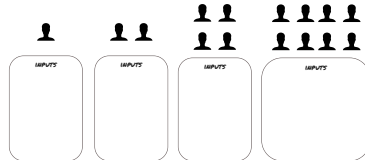
- Ask the team one question that can be scored in any way (for example - **How would you value our Sprint Retrospective on this scale?**)
- Give every team member time to put their vote on the scale and to share their input
- After each team member give their vote, move the team focus to actions and move that scale up!

PRO TIP: After each team member share their vote and input, you can do another round of voting (maybe someone will change their mind after hearing each other out)



INTERACTIVE AGILE INSIGHTS

When you have a large group of participants



Sprint Retrospective 1-2-4-All

This format ensures every voice is heard by gradually building from individual reflection to collective intelligence. |

How to use it:

- Start with **Silent Self-Reflection** (1 minute) - Each person considers the question: **"What could we do as a team to improve?"**
- Move to **Pairs** (2 minutes) - Share your ideas with one other person and build upon them
- Combine into **Groups of Four** (4 minutes) - Two pairs join and develop their best ideas further
- Engage **All** together (5 minutes) - Groups share their top suggestions with the whole team and decide on actions

PRO TIP: Make the timing strict but adjust it based on your team size.



INTERACTIVE AGILE INSIGHTS